CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
June 17, 2025

ECC Training Room
1144 Texas Avenue

Board Members Present:	Mike Irvin (Chairman), John Robinson (Vice-Chairman), Clarence Babineaux (Secretary), Fred McClanahan and Tonya Reeves
Board Members Absent:	Jackie Lewis
Others Present:	Tommy Mazzone, Jan Horne, Beth Ann Carter, Morris Laichena, Huck Adkins, Richard Stewart, Wes Edge and Arthur Meacham (9-1-1 Staff) Zelda Tucker (Legal Counsel), Martha Bryant (Director, Caddo Sheriff's Office), Van and Frances Anderson

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, May 20, 2025, meeting minutes. Mr. McClanahan moved to approve the meeting minutes, and the motion was seconded by Mr. Babineaux. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of May. Mr. Mazzone stated that the District had revenues of $365,839.84. Expenditures totaled $274,866.49. Revenues exceeded expenditures by $90,953.35. As of May 31, 2025, the District had $4,733,983.51 Cash-in-Bank and Fixed Assets totaled $32,370,068.84. Mr. McClanahan moved to accept the financial reports. The motion was seconded by Ms. Reeves. The Board unanimously voted to accept the financial reports.

Mr. Irvin asked for the update on the May 2025 Phone and Radio Statistics. Mr. Mazzone stated that for month of May 99.3% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 17,047 9-1-1 calls in May, the 326 abandoned calls comprised 1.9%. The average call answer time was 0:00.01 second. Automated attendant call activity for the month of May, including the Sheriff's main line follows: SPD (12,138); SFD (40); CPSO (6,889). During May, the total number of Computer Aided Dispatch events registered for all agencies in the parish was 22,470. The District's parish-wide radio system experienced a total of 624,587 push to talk sequences.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone responded that on June 2, 2025, Wieland began preparing the site for the subcontractors to start work on June 9th. After some initial confusion, and discussions regarding communication, things had smoothed out. Old

carpeting in the administrative hallways, the locker room, and SPD offices had been removed and those areas had been painted. Flooring will be laid starting this week and SPD admin will be able to move back into their spaces. SFD admin spaces will be worked on next. Ceiling tiles have started to be removed in the comm center and locker room, and the grid is being painted before the new tiles are installed. Wieland is developing a plan to keep the disruption to a minimum. The rear awning has been removed in preparation for the replacement which is 6-8 weeks from being delivered onsite. The EOC and Training Lab refresh will be added to the scope of this project so it can be done at the same time. This will need to be coordinated with the Caddo Sheriff to ensure the alternate EOC is available.

Mr. Irvin asked for an explanation on Resolution Number 4 of 2025, to designate the official journal for Caddo Parish Communications District Number One to begin July 1, 2025 to June 30, 2026. Mr. Mazzone stated that based on distribution, readership and the frequency of publication, he recommended the board select The Times as the District's official journal. Mr. McClanahan moved to accept the Resolution and the motion was seconded by Mr. Babineaux. The Board unanimously voted to accept the Resolution Number 4 of 2025.

Mr. Irvin asked for an explanation on Resolution Number 5 of 2025, to recognize the retirement of a Commissioner. Mr. Mazzone read Resolution Number 5 of 2025, recognizing Mr. Van Anderson's long term commitment to service. Mr. Robinson moved to accept the Resolution and the motion was seconded by Mr. McClanahan. The Board voted unanimously voted to accept Resolution Number 5 of 2025.

Mr. Irvin asked if there was any old business. Mr. Mazzone stated the District is still working with T-Mobile and AT&T to coordinate lease terms for space on the Ellerbe Tower.

Mr. Irvin asked if there was any new business. Mr. Mazzone stated that copies of the 2024 Audit are available if anyone would like to have one or view one. Mr. Mazzone stated that we are ready to move ahead with the website redesign and that Morris Laichena would be taking the lead as the Project Manager.

With no further business to be brought before the Board, Mr. Irvin asked for a motion to adjourn the meeting. Mr. Robinson made the motion and it was seconded by Mr. McClanahan. The motion was accepted unanimously.