CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
April 15, 2025

ECC Training Room
1144 Texas Avenue

Board Members Present:	Mike Irvin (Chairman), John Robinson (Vice Chairman), Jackie Lewis, Rev. Roy Thomas, Clarence Babineaux (Secretary) and Fred McClanahan
Board Members Absent:	Van Anderson
Others Present:	Tommy Mazzone, Jan Horne, Wes Edge, Beth Ann Carter, Richard Stewart, Morris Laichena, and Howard Adkins (9-1-1 Staff) Zelda Tucker (Legal Counsel), Martha Bryant (Director, Caddo Sheriff's Office) and Mrs. Lois Thomas (wife of Rev. Roy Thomas)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, March 18, 2025 meeting minutes. Mr. Lewis moved to approve the meeting minutes, and the motion was seconded by Mr. Babineaux. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of March. Mr. Mazzone stated that the District had revenues of $301,037.42. Expenditures totaled $350,508.14. Expenditures exceeded revenues by $49,470.72. The District made a payment of $28,500.00 to pay for the remaining tower site HVAC system replacement, officially closing that multi-year project. Also, due to invoicing issues from the Shreveport Fire Department, the District made two (2) payment in March to that agency for our contractual obligations to fund the staffing to support the Caddo Fire District dispatching console. As of March 31, 2025, the District had $4,589,613.93 Cash-in-Bank and Fixed Assets totaled $32,370,068.84. Mr. Robinson moved to accept the financial reports. The motion was seconded by Mr. Lewis. The Board unanimously voted to accept the financial reports.

Mr. Irvin asked for an update on the Election of Officers and Subcommittee Adjustments. Mr. McClanahan made a motion that we move forward with the same officers and subcommittees. It was seconded by Mr. Lewis. With no further discussion, the Board voted unanimously to leave the officers and subcommittees as they are.

Mr. Irvin asked for the update on the March 2025 Phone and Radio Statistics. Mr. Mazzone stated that for month of March, 99.1% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 16,085 9-1-1 calls in March, the 298 abandoned calls comprised 1.9%.

The average call answer time was 0:00.01 second, and the longest answer time for March was 00:02:04 minutes. Activity for the month of March from the automated attendant system for the SPD and SFD seven-digit non-emergency telephone numbers, and the main line for CPSO were SPD (12,299); SFD (45); CPSO (6,486). During March, the total number of CAD events registered for all agencies in the parish was 21,683. The District's parish-wide radio system experienced a total of 628,156 push to talk sequences.

Mr. Irvin asked for an update on Resolution Number 2 to Recognize Retirement of a Commissioner. Mr. Mazzone read Resolution Number 2 of 2025, recognizing Rev. Roy Thomas' long term commitment to service. Mr. Babineaux moved to accept the Resolution and the motion was seconded by Mr. Lewis. The Board unanimously voted to accept Resolution Number 2 of 2025.

Mr. Irvin asked if there was any old business. Mr. Mazzone stated that there was none.

Mr. Irvin asked if there was any new business. Mr. Mazzone reminded the Board that this week is National Public Safety Telecommunicators Week and encouraged them to take a walk around the Communications Center to engage with the call takers and dispatchers.

With no further business to be brought before the Board, Mr. Irvin asked for a motion to adjourn the meeting. Mr. Lewis made the motion and it was seconded by Mr. McClanahan. The motion was accepted unanimously.