CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
February 17, 2026

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin (Chairman), Clarence Babineaux (Secretary), Jackie Lewis and Fred McClanahan

Board Members Absent: Tonya Reeves (Vice Chair)

Others Present: Tommy Mazzone & Jan Horne (9-1-1 Staff), Zelda Tucker (Legal Counsel) and Martha Bryant (Director, Caddo Parish Sheriff's Office)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, January 20, 2026, meeting minutes. Mr. Babineaux moved to approve the meeting minutes and it was seconded by Mr. Lewis. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of January. Mr. Mazzone stated that the District had revenues of $496,957.11. Expenditures totaled $999,308.15 Expenditures exceeded revenues by $502,351.04. As a reminder, the District made its annual payment to Hexagon for our CAD service agreement, for $334,043.64 and the annual payment to Motorola for the Vesta NG911 Call-handling service agreement, for $142,933.00. As of January 31, 2026, the District had $2,275,674.50 Cash-in-bank, and Fixed Assets remained the same as the previous month. Mr. Babineaux moved to accept the financial reports. The motion was seconded by Mr. McClanahan. The Board unanimously voted to accept the financials.

Mr. Irvin asked for an update on the January Phone and Radio Statistics. Mr. Mazzone stated that for the month of January 99.4% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 14,622 9-1-1 calls in January, the 272 abandoned calls comprised 1.9%. The average call answer time was 0:00.01 second. Automated Attendant activity for SPD and SFD and the Sheriff's office main line were SPD: (10,465); SFD: (51); CPSO: (6,160). During January, the total number of CAD events registered for all agencies in the parish was 20,849. The District's parish-wide radio system experienced a total of 555,091 push to talk sequences.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone stated that work is still waiting to be completed on the new perimeter fencing and the electronic access gates need to be installed. Currently, the rear parking lot has one operational gate being used for entry and exit. The new Hope Street entrance/exit for access to the front parking area still requires testing and the access system to be installed. Once these items are complete, we will be able to coordinate

for the rear parking lot to be cleaned, resealed and restriped. The water storage tank was filled, tested and activated in time for Winter Storm Fern, and performed well. The new awning panels are being fabricated and will be installed as part of the punch list. The EOC is complete. The video was installed in time for use during the Mardi Gras parades, and has been a tremendous upgrade. We have received the rails allowing us to wall mount the monitors in the Training Lab, which will create extra desk space for the students. It should be ready to use during the next class in March.

Mr. Irvin asked for an update on the Tower Site Shelter Roofing. Mr. Mazzone stated that Corporate Roofing completed their work to clean and resurface all six (6) of our remote tower site shelters. Each shelter was pressure-washed and a new Ketone Ethylene Ester PVC fleece back lining was adhered to the field of the roof and the membrane sealed with a Carlisle termination bar around the full perimeter. This material is highly resistance to harsh chemicals, UV exposure and wind, hail and rain. We have a two (2) year contractor's warranty and a 20 year manufacturer's warranty. This work was added to the strategic plan to ensure it is programmed again in the future.

Mr. Irvin asked for the summary from Winter Storm Fern. Mr. Mazzone stated that between January 23, 2026, and January 31, 2026, Caddo Parish was impacted by severe cold weather and accumulated ice. Despite these conditions, the Emergency Communications Center (ECC) remained fully staffed, online and operational both physically and technologically. The public safety agencies did a fantastic job coordinating rides for the telecommunicators to/from the ECC, ensuring citizens' calls would be answered and emergency services dispatched quickly. Our call takers/dispatchers remained calm, professional and helpful throughout this entire period. During this time, the public safety telecommunicators answered 10,228 calls (emergency and non-emergency). They answered 4,508 9-1-1 Calls (or 47.1%). Nearly 91% of those calls came by wireless devices. In that short period, we received 94 abandoned calls (2%). As a reminder, these are 9-1-1 calls that are registered by the system, however the calls disconnects prior to the communications officer's ability to answer. This required communications officers to call back each of these numbers to determine whether or not a response was required. Calls made to the published non-emergency numbers during this event were significant. The Shreveport Police took 2,378 calls, the Caddo Parish Sheriff's Office received 1,895 calls and the Shreveport Fire Department handled 1,190 calls. Public Safety Agencies were dispatched to a total of 6,063 incidents; 713 of these were weather related.

Mr. Irvin asked for a Motion of Resolution Number 1 of 2026: To Approve a Systems Survey and Compliance Questionnaire As Required of Standards For Audit of Governmental Organizations, Programs., Activities and Functions Promulgated By The United States Comptroller General. Mr. Mazzone stated that in preparation of the District's annual external financial audit, the State of Louisiana requires that a Systems Survey and Compliance Questionnaire be completed, presented and adopted by the Board of Commissioners, by formal resolution, during an open meeting. Upon approval, the completed questionnaire and signed resolution will be submitted to our auditing firm (Carr, Riggs & Ingram), who will then test the accuracy of the answers on the questionnaire for compliance during the course of our annual financial audit. Once the audit has been completed, a formal written report will be presented to the Board and then submitted to the

Legislative Auditor. A motion was made by Mr. Lewis and was seconded by Mr. McClanahan. The motion was unanimously passed.

Mr. Irvin asked if there is any Old Business. Mr. Mazzone wanted to inform the Board that the District came to a new lease agreement with AT&T and we are awaiting the paperwork to arrive for signatures.

Mr. Mazzone reminded the Board of the appraisal we requested of the property at 851 Hope Street. The appraiser stated that he hoped to accomplish it by then end of the month or the beginning of March.

Mr. Mazzone updated the Board of the District's new web domain, switching from a dot com to a dot gov.

Mr. Mazzone updated the Board of the new platform the Fire Department has purchased. Mr. Mazzone's concern was the platform is internet-based and would have to work through the District's CAD system/internet, so there could be a cyber security issue. Until the company can certify its platform, his solution was to add a cellular enabled tablet to the comm center supervisor's console. That would alleviate the platform being on the District's network.

Mr. Irvin asked if there is any New Business. Mr. Mazzone stated that there was none.

With no further business to be brought before the Board, Mr. Irvin asked for motion to adjourn the meeting. Mr. Babineaux made the motion and it was seconded by Mr. McClanahan. The motion was accepted unanimously.