CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
May 20, 2025

ECC Training Room
1144 Texas Avenue

Board Members Present:	Mike Irvin (Chairman), Jackie Lewis, Van Anderson, Clarence Babineaux (Secretary) and Fred McClanahan
Board Members Absent:	John Robinson (Vice Chairman)
Others Present:	Tommy Mazzone, Jan Horne, Beth Ann Carter, Morris Laichena, and Arthur Meacham (9-1-1 Staff) Zelda Tucker (Legal Counsel), Martha Bryant (Director, Caddo Sheriff's Office), Travis Morehart (Cook & Morehart), Michael Gould and Anna Arnold (Carr, Riggs and Ingram)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, May 20, 2025 meeting minutes. Mr. McClanahan moved to approve the meeting minutes, and the motion was seconded by Mr. Lewis. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of April. Mr. Mazzone stated that the District had revenues of $479,597.21. Expenditures totaled $426,238.58. Revenues exceeded expenditures by $53,358.63. As of April 30, 2025, the District had $4,643,022.98 Cash-in-Bank and Fixed Assets totaled $32,370,068.84. Mr. Babineaux moved to accept the financial reports. The motion was seconded by Mr. McClanahan. The Board unanimously voted to accept the financial reports.

Mr. Irvin asked for an update on the 2024 Annual Report that was prepared for Carr, Riggs & Ingram. Mr. Mazzone stated that there were no instances of noncompliance and there were no findings. Members of the Carr, Riggs & Ingram auditing form provided detailed information on this year's financial audit and compliance while testing business processes. Mr. Morehart, of Cook & Morehart CPAs, added supporting information as it pertained to the strategic goals of the District.

Mr. Irvin asked for the update on the April 2025 Phone and Radio Statistics. Mr. Mazzone stated that for month of April, 99.3% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 16,139 9-1-1 calls in April, the 299 abandoned calls comprised 1.9%. The average call answer time was 0:00.01 second, and the longest answer time for March was 00:023:13 minutes. Automated attendant call activity for the month of April, including the Sheriff's main line follows: SPD (10,958); SFD (40); CPSO (6,814). During April, the total number of

Computer Aided Dispatch events registered for all agencies in the parish was 21,436. The District's parish-wide radio system experienced a total of 596,933 push to talk sequences.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone responded that on May 12, 2025, Weiland sent out project coordination team and some subcontractors to walk through the facility. The team was able to get some additional information to help while developing their strategic project schedule which will include the comm center remaining active and ensuring all personnel and equipment are protected. The administrative suite will be handled in much the same way. The storage room will be used as a "Superintendent's Office" and materials staging area. The parking lot will be a crew/dumpster staging area, making sure to allow for normal operations and parking.

Mr. Irvin asked for an explanation on Resolution Number 3 of 2025, to approve an amendment to the operating budget for the period beginning January 1, 2025 and ending December 31, 3025. Mr. Mazzone provided details on the amended items, including the telecommunications carriers entering and leaving the local market, and the loss of lease revenue with Bluebird Wireless removing their equipment from a District tower in July. Mr. Babineaux moved to accept the resolution and the motion was seconded by Mr. Lewis. The Board unanimously voted to accept the resolution.

Mr. Irvin asked if there was any old business. Mr. Mazzone stated that there was none.

Mr. Irvin asked if there was any new business. Mr. Mazzone stated that he would soon move forward with the disposition of the District's 2004 Chevy Van. Mr. Mazzone informed the Board of a possible tower lease acquisition from T-Mobile. He also discussed the success of the Louisiana state APCO/NENA Symposium. Mr. Mazzone assured the Board that the FY2024 Consolidated Report of Statewide 9-1-1 Activity had been filed with the state.

With no further business to be brought before the Board, Mr. Irvin asked for a motion to adjourn the meeting. Mr. Babineaux made the motion and it was seconded by Mr. Lewis. The motion was accepted unanimously.