CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
March 17, 2026

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin (Chairman), Tonya Reeves (Vice Chair), Clarence Babineaux (Secretary), Jackie Lewis and Fred McClanahan

Others Present: Tommy Mazzone, Jan Horne, Beth Ann Carter, Huck Adkins, Richard Stewart, Wes Edge, Morris Laichena and Arthur Meacham (9-1-1 Staff), Zelda Tucker (Legal Counsel) and Martha Bryant (Director, Caddo Parish Sheriff's Office)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, February 17, 2026, meeting minutes. Mr. McClanahan moved to approve the meeting minutes and it was seconded by Mr. Babineaux. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of February. Mr. Mazzone stated that the District had revenues of $425,295.83. Expenditures totaled $249,383.23 Revenue exceeded revenues by $175,912.60. The District made its one and only payment to Corporate Roofing for the Tower Site Shelter Roofing Project, which was ~12,000.00 less than originally budgeted. Also, there was no payment to Wieland Construction because the original payment application was not received until March 10th. We can expect payment #9 and # 10 to be included in the March financials. As of February 28, 2026, the District had $2,344,390.56 Cash-in-Bank and Fixed Assets remained the same, totaling $32,370,068.84. Mr. Babineaux moved to accept the financial reports. The motion was seconded by Mr. McClanahan. The Board unanimously voted to accept the financials.

Mr. Irvin asked for an update on the February Phone and Radio Statistics. Mr. Mazzone stated that for the month of February 99.3% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 14,622 9-1-1 calls in January, the 268 abandoned calls comprised 1.9%. The average call answer time was 0:00.01 second. Automated Attendant activity was SPD: (9,969); SFD: (32); CPSO: (5,868). During February, the total number of CAD events registered for all agencies in the parish was 19,692. The District's parish-wide radio system experienced a total of 543,124 push to talk sequences.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone stated that we are nearing the end of our project, but there is still some major work to be completed and validated. The physical security of the facility and perimeter has been a mainstay of this project, and we have not yet

achieved our goals. The gates still need to be wired for sound/video and ensure access rights are properly tested. For several weeks, this work has been slowly moving forward. It is imperative those systems are online and operational before allowing the back parking lot to be washed, sealed and striped. The awning panels that were damaged after the lighting installation are close to being replaced, and we have been assured that the correct procedure will following when installing the lights. There is still some cosmetic work that needs to be accomplished inside the facility (Comm Center, Restrooms, Kitchen, etc.) We will continue to work with the project's architect to ensure everything we scoped/paid for is being accomplished. As we near the end of the project's established timeline, we have made a point to begin discussions regarding the daily financial penalty for going over time.

Mr. Irvin asked if there is any Old Business. Mr. Mazzone stated that Mr. Laichena has been working with Hemingway West on our new website and that is almost complete. Ms. Tucker also informed the Board that he is still in negotiations with AT&T for the tower lease at the Ellerbe site.

Mr. Irvin asked if there is any New Business. Mr. Mazzone stated that the Comm Center kitchen has a leak in a two-inch line behind the wall. The water is shut off to the sink while we get quotes for the repair work. Mr. Mazzone reminded the Board that if any members are considering retirement, to please inform the Chair so a succession plan could be determined.

With no further business to be brought before the Board, Mr. Irvin asked for motion to adjourn the meeting. Mr. Babineaux made the motion and it was seconded by Ms. Reeves. The motion was accepted unanimously.