CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
January 20, 2026

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin (Chairman), Tonya Reeves (Vice Chair), Clarence Babineaux (Secretary), Jackie Lewis and Fred McClanahan

Others Present: Tommy Mazzone, Jan Horne, Arthur Meacham, Beth Ann Carter, Morris Laichena, Wes Edge, Huck Adkins & Richard Stewart (9-1-1 Staff) and Zelda Tucker (Legal Counsel)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, December 9, 2025, meeting minutes. Mr. McClanahan moved to approve the meeting minutes and it was seconded by Mr. Lewis. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of November. Mr. Mazzone stated that the District had revenues of $389,047.38. Expenditures totaled $1,738,290.17 Expenditures exceeded revenues by $1,349,242.79. As a reminder, the District made its debt service payment of $870,136.25, and a system upgrade payment and annual service payment to Motorola for the P25 Radio System, totaling $647,197.00. As of November 30, 2025, the District had $3,091,088.29 Cash-in-Bank, and Fixed Assets remained the same, totaling $32,370,068.84. For the month of December, the District had revenues of $351,886.87. Expenditures totaled $773,433.40. Expenditures exceed revenue by $421,546.53. The District made payments totaling $546,463.56 toward the Facility Refresh Project, which accounts for the large deficit. As of December 31, 2025, the District had $2,670,881.69 Cash-in-bank, and Fixed Assets remained the same as the previous month. Mr. Babineaux moved to accept the financial reports. The motion was seconded by Mr. Lewis. The Board unanimously voted to accept the financials.

Mr. Irvin asked for an update on the December Phone and Radio Statistics. Mr. Mazzone stated that for the month of December 99.6% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 15,022 9-1-1 calls in December, the 243 abandoned calls comprised 1.6%. The average call answer time was 0:00.01 second. Automated Attendant activity for SPD and SFD and the Sheriff's office main line were SPD: (10,751); SFD: (34); CPSO: (6730). During December, the total number of Computer Aided Dispatch events registered for all agencies in the parish was 20,549. The District's parish-wide radio system experienced a total of 539,813 push to talk sequences.

Mr. Irvin asked for an update on the Annual Phone and Radio Statistics for 2025. Mr. Mazzone highlighted several statistics to the Board emphasizing that public safety call takers accepted 185,771 9-1-1 calls, and created 254,241 dispatch events. He informed the Board that the District's parish wide-digital radio system experienced a total of 7,028,175 push to talk sequences. Mr. Mazzone concluded by stating that our staff successfully completed the planned upgrade of the District's mobile public safety software system, enabling over 500 first responder vehicles to communicate more effectively. The IT/Phone Support Department led a thorough review of our telecommunications billing resulting in a reduction in AT&T's monthly invoicing. We worked with Wieland Contracting to initiate a 1.6 million dollar facility remodel project that strengthens the physical security infrastructure, refreshes the interior, adds utility resiliency and created a new training lab. The staff continued supporting the agencies through task requests for assistance with changes to the database, trouble reporting, and researching data. All this was in addition to the specialized reports that are generated for the agencies as well as the various projects that require staff involvement. Using the online Task Request Portal, agencies were able to make 710 direct support requests. Finally, while working with the District's general counsel, our staff gathered information for 34 public records requests or legal subpoenas.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone stated that work is still being accomplished to close out some of the major portions of the project. The remainder of the new perimeter fencing and gates need to be installed, including the walk-through gate in the front. The water storage tank requires electrical work and testing before it can be filled. The awning will need to be recovered with new panels after electricians installed the lights using hardware that punctured through the top. Once these items are complete we will be able to coordinate for the rear parking lot to be cleaned, resealed and restriped. The EOC is nearing completion with the video wall scheduled for installation in late January. The over-watch room is finished, and the Training Lab has only a few items remaining until it can be used for the next class of telecommunicators.

Mr. Irvin asked if there is any Old Business. Mr. Mazzone stated that he and the District's Legal Counsel, Ms. Tucker, have successfully negotiated a new 30 year lease with AT&T on Ellerbe Road Tower Site for $72,000 a year with an escalation of 9% every 5 years. Mr. Mazzone informed the Board that the District has sent a letter to Verizon declining their offer which was a decrease of $2000 from their last year revenue. We responded back to Verizon with a counter offer and are awaiting their response. Mr. Mazzone stated that the District was also reviewing term sheets with T-Mobile and the City of Shreveport Water Department for transponders to be installed on the Ellerbe Tower.

Mr. Mazzone stated that Corporate Roofing has begun work on resurfacing the roofs of the 6 Tower Sites.

Mr. Irvin asked if there is any New Business. Mr. Mazzone stated that any Board Member wanting to remain an APCO member should see Ms. Horne after the meeting.

Mr. Mazzone informed the Board that there have a been a couple of complaints about parking in the handicap parking places without proper permits to do so. Mr. Mazzone stated that he was notifying each agency head to let them know that we would pursue allowing law enforcement to write citations for violations as the law states.

With no further business to be brought before the Board, Mr. Irvin asked for motion to adjourn the meeting. Mr. Babineaux made the motion and it was seconded by Mr. Lewis. The motion was accepted unanimously.