CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

Board of Commissioners

6:00 p.m. Tuesday
May 19, 2026

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin (Chairman), Tonya Reeves (Vice Chair), Clarence Babineaux (Secretary), Jackie Lewis and Fred McClanahan

Others Present: Tommy Mazzone, Jan Horne, Richard Stewart, Wes Edge, Morris Laichena and Arthur Meacham (9-1-1 Staff), Zelda Tucker (Legal Counsel), Dpty. Martha Bryant (Director, Caddo Parish Sheriff's Office), Capt. Chad Alexander (Shreveport Fire Dept), Michael Gould and Anna Arnold (Carr, Riggs & Ingram), and Mrs. Mary Irvin

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, April 21, 2026, meeting minutes. Mr. McClanahan moved to approve the meeting minutes and it was seconded by Mr. Lewis. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of April. Mr. Mazzone stated that the District had revenues of $631,356.26. Expenditures totaled $371,571.36. Revenue exceeded expenditures by $243,216.27. The District made its final payment to Caddo Parish Fire District One for the current contract period of the parish-wide fire records management system (ESO), of $97,615.00 and paid $203,311.83 to Wieland Corporation toward our Facility Refresh Project. As of April 30, 2026, the District had $2,362,819.12 Cash-in-Bank, and Fixed Assets totaled $32,094,664.89. The amount remaining on the District's long term debt is $9,460,000.00. Mr. McClanahan moved to accept the financial reports. The motion was seconded by Mr. Lewis. The Board unanimously voted to accept the financials.

Mr. Irvin asked for an update on the 2025 Auditors Report presented by Carr, Riggs & Ingram. Mr. Mazzone stated that there were no instances of noncompliance and there were no findings. Members of the Carr, Riggs & Ingram auditing firm provided detailed information on this year's financial audit and compliance while testing business processes.

Mr. Irvin asked for an update on the April Phone and Radio Statistics. Mr. Mazzone stated that for the month of April 99.0% of all 9-1-1 calls received were answered immediately or in less than 15 seconds. Of the 15,583 9-1-1 calls in April, the 350 abandoned calls comprised 2.2%. The

average call answer time was 0:00.01 second. The Automated Attendant activity was SPD: (11,549) and SFD: (42), and the CPSO main line: (6,292). During March, the total number of CAD events registered for all agencies in the parish was 22,020. The District's parish-wide radio system experienced a total of 576,419 push to talk sequences.

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone stated that the certificate of substantial completion has been signed, and the District was waiting for the executed copy for our files. The District has prepared a punch list. Some of the items have already been fixed and we are waiting on coordination for the rest. Change order #20 detailing updates to the parking lot striping and curbing is with the District's General Counsel for review. Pay Application #11 is with the architect for review, and the retainage is being withheld until all work is complete to the District's satisfaction. The Facility Needs Subcommittee met on Thursday, May 14th to answer any questions or address any concerns with how the project was managed, the outcome of the deliverables, and the overall cost.

Mr. Irvin asked for an update on the District's parish-wide paging system. Mr. Mazzone stated that in April 2026 the District's parish-wide paging system, which is used to alert parish and city fire and EMS personnel, was twice inoperable due to a failed transmitter controller and repaired using spart parts. The District attempted to order a replacement and the original equipment manufacturer replied that the stock is depleted and the product is discontinued. Mr. Mazzone informed the board that the paging system is active and operational, but it is 27 years old and limping. The District replaced the paging terminal in February 2025, with a newly built terminal, costing $55,000.00. The Shreveport Fire Department and the Caddo Parish Fire Districts are exploring newer notification platforms, and the District should consider the decision of deactivating the paging system and removing the equipment from our tower sites. This decision would ultimately save money in repair costs, and reduce weight on the towers (which could also decrease lease amounts). In preparation for a future discussion, Mr. Mazzone stated he spoke with personnel from the Property Insurance Association of America (PIAL) regarding the parish's dispatch circuits as they relate to credit toward PIAL scoring and insurance ratings. The District provides the following circuits of communication for all Caddo Parish Fire Departments: Station Alert & Handheld Radio (considered one circuit); Rip & Run Printing, and Alphanumeric Paging. As full credit in this area requires a primary and secondary source, and alphanumeric paging is considered a tertiary source, there is not additional credit given for its use. Instead, for our parish, alphanumeric paging is awarded credit as (CAD with Interoperability). This is important and relevant when considering new notification platforms, and our aging paging system. As it stands, if the District deactivates the paging system, fire departments will not lose any credit for circuits of communication. However, SFD may lose the credit in the "CAD w/ Interoperability" category because in accordance with current PIAL directives (Louisiana Addendum to the 2012 Fire Suppression Rating Schedule – updated January 1,2021) "cellphones are not recognized as a part of any valid dispatch circuit unless that dispatch circuit and associated equipment is owned by and is under the complete and direct control of the authority having jurisdiction (AHJ)."

Mr. Irvin asked for an explanation on Resolution Number 3 of 2026, to approve an amendment to the operating budget for the period beginning January 1, 2025 and ending December 31, 2025.

Mr. Mazzone provided details on the amended items, including the telecommunications carriers entering and leaving the local market. Mr. McClanahan moved to accept the resolution, and the motion was seconded by Mr. Babineaux. The Board unanimously voted to accept the resolution.

Mr. Irvin asked if there is any Old Business. Mr. Mazzone updated the Board on the status of the online auction of the 2004 Chevy Van. The auction is set to close on May 29, 2026. This will remain an open item.

Mr. Mazzone gave Board and update on the APCO/NENA State Symposium which was held at LIVE Resort. Mr. Mazzone reported that a lot of improvements were made this year resulting in a dramatic change to the overall professional appearance, level of speakers and participation of vendors.

Mr. Irvin asked is there is any New Business. Mr. Mazzone informed the Board that the District was going to seek bids on Janitorial Services. The District is currently not under contract. Mr. Mazzone updated the Board about the Active 911 notification app that Shreveport Fire Department is using in the test phase. Mr. Mazzone has an upcoming meeting to see how the District can integrate their services with this new application. This will remain an open item.

Mr. Mazzone informed the Board that pursuant to LA R.S. 33:9109.2, the Louisiana 9-1-1 Directors Consortium submitted the 2025 Consolidated Report of Statewide 9-1-1 Activity. This information was collected from each of the communications districts, and the report was built to highlight the needs of districts to ensure they are properly funded and equipped to provide service to our citizens and visitors.

With no further business to be brought before the Board, Mr. Irvin asked for motion to adjourn the meeting. Ms. Reeves made the motion and it was seconded by Mr. McClanahan. The motion was accepted unanimously.